

MINUTES
of the Highways Advisory Committee
held on Monday 8th April 2024 at 2pm
at the
Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Cooper (Broadway) Chairman	*	Cllr Hawker (Broadway)	A
Cllr Davis (East) Vice Chairman	*	Cllr Macfarlane (West)	A
Cllr Fraser (West)	*	Len Turner (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Patsy Clover (Committee Clerk)

Members of the public: Two

Press: One

- HC/23/031 Apologies for Absence**
Apologies were received and accepted from Cllrs Hawker and Macfarlane.
- HC/23/032 Declarations of Interest**
No declarations of interest were received under Warminster Town Council’s Code of Conduct issued in accordance with the Localism Act 2011.
- HC/23/033 Minutes**
HC/23/033.1 The minutes of the Highways Advisory Committee meeting, held on Monday 11th December 2023 were approved as a true record and signed by the chairman.

Signed.....Date.....

HC/23/033.2 Members noted that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 11th December 2023.

HC/23/034 **Chairman's Announcements**
There were no Chairman's announcements.

HC/23/035 **Questions**
There were no questions submitted by members before the meeting.

Standing Orders were suspended at 2.01pm.

HC/23/036 **Public Participation**
Maggy Daniell spoke to agenda item 9.2 raising concerns about the speed of drivers and the potential for accidents in the second section of Smallbrook Lane and referring to the petition which had been submitted. She suggested that the road could be designated as a Quiet Lane and flashing signage installed.

Standing Orders were reinstated at 2.07pm.

HC/23/037 **Minutes of the Local Highways and Footpath Improvement Group (LHFIG)**
Members received the minutes of the LHFIG meeting held on 24th January 2024, and noted that the next meeting of the LHFIG will be held on 1st May 2024.

It was agreed that clarification would be sought from LHFIG to ensure that the double yellow lines on the north side of Victoria Road were removed at the same time as the placement of double yellow lines on the south side of the road, as per the recommendation made, as this was not clear from the minutes.

HC/23/038 **Matters Arising**
Members noted the updates provided by the Town Clerk from the LHFIG meeting held on 24th January 2024.

The Chairman requested to move agenda item 9.2 to the top of the agenda. Members voted and agreed.

HC/23/039 **Highway Improvement Form Requests**
HC/23/039.1 Smallbrook Lane – Request for a Reduction in the Speed Limit and signage
Members resolved to explore Quiet Lane status and to investigate the installation of a flashing warning sign, forwarding the request to LHFIG with the recommendation of a 25% contribution from WTC.

HC/23/039.2 Crescent Place, Portway Road – Request for Double Yellow Lines
Members resolved to write to the manager of the development reminding them that a pedestrian crossing is supposed to be being installed as part of the planning conditions for the development and advising them that a pedestrian

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crossing may lead to displacement of parking in the area and slow traffic down once constructed. The manager would be advised that the committee could reconsider their request once the impact of the crossing could be measured.

HC/23/039.3 Foreminster Court – Request for the Installation or Repositioning of the Road Name Sign

Members resolved to refer the request to the LHFIG, asking the LHFIG to advise the residents in Foreminster Court of the cost of supplying and installing an additional sign should they wish to fund this themselves but stating that Warminster Town Council would not contribute to this.

HC/23/039.4 The Ridgeway – Request for Double Yellow Lines throughout The Ridgeway, Signage re the turning area, and replacement of the ‘Parking for Residents Only’ Sign

Members resolved that the member for the ward, Cllr Davis, would clarify the position regarding responsibility for the area with Selwood Housing and bring the matter back to the committee. The Town Clerk was asked to provide the resident with an update of the actions to be taken.

HC/23/040 **Waiting Restriction Requests**

HC/23/040.1 Request for a Dropped Kerb and a Disabled Parking Space on The Ridgeway

Concerns were raised that provision of an additional dropped kerb may lead to the grassed area, which is owned by Selwood Housing, being tarmacked and underground amenities being damaged.

Members resolved to defer consideration of the request to the next meeting of the committee, asking the Town Clerk to obtain more information from the resident about their circumstances and advising them that the member for the ward, Cllr Davis, would be happy to liaise with them.

HC/23/040.2 Request for a 20 minute Parking Restriction on The Close

Members resolved to refer the request to the LHFIG, asking the local members of the group to raise concerns about how the restriction would work in practice and seeking the Highways Engineer’s opinion about enforcement.

It was noted that any restrictions imposed by Wiltshire Council might apply 24 hours a day and not just when the Food Bank is open.

HC/23/041 **Traffic Survey Results and Updates**

HC/23/041.1 Members noted the following updates which had been received, which demonstrated that the criteria for intervention had not been met on any of the roads surveyed:

HC/23.041.1.1 Smallbrook Road

HC/23.041.1.2 Bradley Road

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HC/23/041.1.3 Fore Street

HC/23/041.1.4 Prestbury Drive

HC/23/041.1.5 Silver Street

HC/23/041.1.6 West Street

HC/23/041.1.7 Vicarage Street

HC/23/041.2 Pound Street and West Parade

Members resolved to request that a traffic survey be conducted somewhere between West Parade and Broadway roundabout.

HC/23/042 Other issues

HC/23/042.1 Warminster Town Centre

Members resolved not to proceed with the investigation of options for a 20mph speed limit in the town centre but to explore options for a 20mph limit in Silver Street, Vicarage Street, and West Street at the next meeting of the committee.

HC/23/043 Communications

No press releases were requested for this meeting.

Meeting Closed at 3.13pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: 29th July 2024

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